

Notice of intention to home educate (EHC plan, mainstream placement)

A child with an EHC plan can be electively home educated. At a mainstream school the ordinary written-notice route applies. The plan is **not** automatically ceased — the LA must continue to maintain and review it.

England

EHC plan

A4 · 1 page

GOOD TO KNOW

This is a notice for a child at a **mainstream** school. An LA-arranged **special** school needs consent — use that template.

Funding: where you make suitable alternative arrangements for specific provision, the LA's duty to secure that provision is relieved only for what you actually cover; everything else remains its responsibility. Electing home education does not, by itself, entitle you to LA funding.

YOUR NAME

DATE

YOUR ADDRESS

HEAD TEACHER / RECIPIENT NAME

EMAIL / PHONE

SCHOOL / AUTHORITY NAME

Dear _____,

My child, _____ (date of birth _____), has an EHC plan (reference _____) and currently attends _____ (mainstream school).

I am writing to give notice that I am electing to educate my child otherwise than at school from _____ (date), and have notified the school to remove my child from its register. I will make alternative arrangements for my child's education.

I should be grateful if the local authority would continue to maintain and review my child's EHC plan, and I look forward to working with you.

Yours sincerely,

Signature

Print name & date